

How to Upload Your Saved Questionnaire Data Files

TurboCourt's Save/Retrieve utility allows you to save your questionnaire data as a password-protected .data file which you can then upload back into TurboCourt for use at a later time.

To Upload Your Saved Questionnaire .Data File:

1. Log in to TurboCourt using your username and password. (If you have not yet registered, you should do so now. Registration is fast and easy.)
2. On the Home page, click on the application "Case Type" that you saved your data for, such as Family Law or Small Claims.
3. In the "Available in" dropdown list, select the state where you will be filing and click "Next".
4. Select the County and Location where you will be filing and click "Next".
5. On the "Introduction" page, click the "Save/Retrieve" link in the upper right corner.
6. Click on the "Browse" button to find your saved .data file (navigate to the folder where you saved your .data file). Select the .data file that you saved and click "Open".
7. Enter a Password if you used one, and click the "Retrieve" button.

If your questionnaire was not completed, the program will take you to the Final Review page and show that there are unanswered questions. You can simply click on the Page links on the left or the Section link where you left off and continue from there. **IMPORTANT:** Remember to click the "Next" button on any page where you change your answers to save your changes for that page.